

Personnel Security Investigation Portal (PSIP) Information Sheet

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: Title 10, USC Section 3012(g).

PRINCIPAL PURPOSE: The Social Security Number is used for Law Enforcement purposes as an additional means of identification of subjects, suspects, witnesses or complainants.

ROUTINE USE: Your Social Security Number is a major item used in processing machine records and output sequences for Military Police Management Information System.

DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER IS VOLUNTARY: However, failure to provide this information for this form will result in you being denied or a delay in getting your computer access at this installation.

This information sheet is to be completed by the applicant. All areas below are mandatory. Incomplete information will be returned to applicant without action.

If you have any questions, please contact the Tripler Army Medical Center Security Office at 808-433-1320/1418.

| | |
|---|--|
| Unit/Organization _____ | Civilian/Contractor/Military _____ |
| Last Name <input type="text"/> | E-mail address (work) _____ |
| First Name <input type="text"/> | Alternate e-mail address _____ |
| Middle Name <input type="text"/> | Primary Phone Number _____ |
| SSN <input type="text"/> | Alternate Phone Number _____ |
| Date of Birth (MMDDYYYY) <input type="text"/> | *Proof of citizenship <input type="text"/> |
| Place of Birth <input type="text"/> | Document Number <input type="text"/> |
| Country <input type="text"/> | |

Childcare under Child Services Suitability Submission (Yes or No) _____

Reference DoDI 1402.05, Background Checks on Individuals in DoD Child Care Services Programs, dated September 11, 2015. This only applies to those individuals who have regular contact with individuals under the age of 18 on a DoD installation. Enter "No" if your rotation/training does not meet this requirement. If you answer "Yes" you will need to do additional background checks. Security Office will advise when you get fingerprinted.

***Proof of Citizenship is only required for initial investigation requests**

IAW Army Regulation 380-67, Personnel Security Program, the following documents will be used to verify citizenship status:

- * US Birth Certificate.
- * US Passport.
- * Certificate of Citizenship/Naturalization issued by INS.
- * Documentation of US Citizenship Born Abroad to US citizen or parents (Form FS-240, FS-545 or DS-1350).

Make sure you attach a copy of the source of proof of citizenship with this form.

Please contact your sponsor for the following information

| | |
|--|----------------------|
| Supervisor Name (Last, First, Middle) and Rank | <input type="text"/> |
| Supervisor Title: | <input type="text"/> |
| Supervisor work e-mail address | _____ |
| Supervisor telephone number | <input type="text"/> |